TOTAL EXCELLENCE CENTRE

ILM Level 4 Qualification

Managing & Leading People & Performance

Skills Support<sup>®</sup> for the Workforce







This programme is ideal for middle/senior managers, including those new to or aspiring to a senior role.

Each topic focuses on developing specific skills and knowledge in key areas including; personal impact and leadership styles, working with and managing people performance, managing yourself and developing others whilst providing direction. The programme has been developed to work towards a fully Accredited Level 4 Award in Leadership & Management.

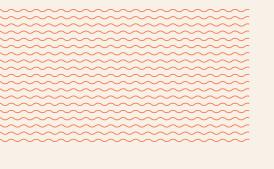


This highly interactive four-day programme, coupled with a range of distance learning materials and resources, focuses on practical everyday business examples.

The programme will provide delegates with a thorough grounding in Managing & Leading People and Performance.

Working with other managers, participants will get to share experiences, practise new skills and gain feedback in a safe environment.

Delivered and facilitated in a highly engaging manner, maximising the value of classroom workshops, utilising relevant case studies, practical exercises and distance learning/multimedia resources to build a true blended learning experience.







# 4 Day Workshops & Distance Learning

Initial Assessment
Pre-Course Work
4 x Classroom Workshops
Distance Learning

### **Programme Workshops**

Developing Your Leadership Styles
Managing, Developing & Motivating People
Managing Difficult Situations
Influencing and Communicating Effectively
Emotional intelligence and Resilience

#### **ILM Certification**

Registration, Assessment & Marking Level 4 Award in Leadership and Management



£350+VAT



## **Results & Impact**

Develop a range of key leadership skills

Manage relationships confidently

Increased productivity

Build leadership capabilities

Effective and confident team leaders

Develop team members

Motivate & engage teams

Better relationships and communication in teams

Problem solving & decision making

# CELEBRATING OUR SUCCESSES OF WORKING WITH SME'S ON THIS PROGRAMME OVER THE LAST 2 YEARS.



479

**Businesses Supported** 



£12,041,540

Overall Sales Increase





554

Jobs Created



For more information and to book your place/s, contact us on:

T: 0161 274 9292 E: enquiries@tec-uk.com

W: totalexcellencecentre.com