

**TOTAL
EXCELLENCE
CENTRE™**

ILM Level 4 Qualification

— Managing & Leading People & Performance

Skills Support®
for the
Workforce



European Union
European Regional
Development Fund



The
Growth
Company

PROGRAMME OVERVIEW

This programme is ideal for middle/senior managers, including those new to or aspiring to a senior role.

Each topic focuses on developing specific skills and knowledge in key areas including; personal impact and leadership styles, working with and managing people performance, managing yourself and developing others whilst providing direction. The programme has been developed to work towards a fully Accredited Level 4 Award in Leadership & Management.



This highly interactive four-day programme, coupled with a range of distance learning materials and resources, focuses on practical everyday business examples.

The programme will provide delegates with a thorough grounding in Managing & Leading People and Performance.

Working with other managers, participants will get to share experiences, practise new skills and gain feedback in a safe environment.

Delivered and facilitated in a highly engaging manner, maximising the value of classroom workshops, utilising relevant case studies, practical exercises and distance learning/ multimedia resources to build a true blended learning experience.



4 Day Workshops & Distance Learning

Initial Assessment
Pre-Course Work
4 x Classroom Workshops
Distance Learning

Programme Workshops

Developing Your Leadership Styles
Managing, Developing & Motivating People
Managing Difficult Situations
Influencing and Communicating Effectively
Emotional intelligence and Resilience

ILM Certification

Registration, Assessment & Marking Level 4 Award in Leadership and Management

£350+VAT

Results & Impact

Develop a range of key leadership skills

Manage relationships confidently

Increased productivity

Build leadership capabilities

Effective and confident team leaders

Develop team members

Motivate & engage teams

Better relationships and communication in teams

Problem solving & decision making

CELEBRATING OUR SUCCESSES OF WORKING WITH SME'S
ON THIS PROGRAMME OVER THE LAST 2 YEARS.



479

Businesses Supported



£12,041,540

Overall Sales Increase



554

Jobs Created